MINUTES OF THE MEETING OF THE

COMMITTEE ON WORKS OF ART AND THE ART SCHOOL

December 6, 1965

A meeting of the Committee on Works of Art and the Art School was held at the Gallery at 10:30. The meeting was called to order by Mr. Finley, the other members present being Messrs. Hamilton, Wilson, Glover and Gray. The Secretary, Assistant Secretary, Curator and Curator of Education were also present.

After considerable discussion as to the best procedure to follow in effecting the acquisition of the paintings approved in principle for purchase at the preceding meeting of this Committee, it was decided that our efforts be concentrated on the acquisition of the Feke and Dunlap. To supplement the $15,000 available in the Purchase of Works of Art Fund, authorization was given the Director and Staff to dispose of certain items in the collection listed below and the following resolutions were accordingly adopted:

RESOLVED: That the Director and Staff be and are hereby authorized, subject to the prior approval of the Chairman of the Committee on Works of Art and the President, to dispose of the large landscape painting by Corot entitled The Wood Gatherers (86.1) and Daubigny painting entitled Hamlet on the Seine near Vernon (89.7) the proceeds from which will be used first to purchase the painting by Feke and any balance will be applied towards the acquisition of the painting by Dunlap.

RESOLVED: That the Director and Staff be and are hereby authorized to sell the following six tapestries for the sum of $5,000 the proceeds to be applied to the acquisition of the painting by Feke:

36.9	Psyche's Sisters	From the estate of Joseph Sampson Stevens
36.10	Toilet of Psyche	" " " " " " "
44.17	Triumph of Antony & Cleopatra probably by Jerome Le Clerc	Purchase
44.13	Fidelitas, by Lucas Van Schoor	"
44.14	Magnificentia, " " "	"
44.16	Europa, " " "	"

RESOLVED: That the Director and Staff be and are hereby authorized to investigate the best price which can be obtained for the following listed paintings which, subject to the prior approval of the Chairman of the Committee on Works of Art and the President, may be sold, provided that the sums received be added to the Purchase of Works of Art Fund:

Gaetano Chierici	Fun and Fright, (75.11)
Frederick H. Kaemmerer	Beach at Scheveninger, (75.3)
Ludwig Knaus	Forester at Home, (86.6)
Jean George Vibert	The Schism, (89.5)
Felix Ziem	Constantinople from the Golden Horn, (75.2)
Charles Francois Daubigny	Landscape, Distant Village, (19.7)
Gustave Loiseau	Flood, Environs of Nantes, (11.9)

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

Consideration of establishing a Gallery of Recent Accessions was briefly discussed and in the absence of an acceptable location, was passed for further study.

Mr. Hamilton reported briefly on the developments relating to the loan of the Amati instruments to the North Carolina School of the Arts.

Mr. Hamilton also reported briefly on recent developments with respect to the gift to the Gallery of the Collections of Mrs. E. G. Halpert and the Downtown Gallery. He stated that he was making certain suggestions for changes in a draft agreement submitted by Mrs. Halpert's attorney Mr. Baum. He stated that it was his hope and intention to circulate to the Members of the Board a final revision of the agreement before the end of the month.

There being no further business, the meeting was adjourned at 12:00.

Respectfully submitted,

Secretary

David E. Finley D.E.F.

Charles C. Glover, Jr. O.W.

_____ C.C.G., Jr.

Simon Gray G.G.

_____ J.H.H. (Mrs.)

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Committee, has been most helpful. Through her efforts, the film on Lauren McIver was shown in the auditorium and the artist herself was present.

Electric power finally reached Studio 5 and the Metal Sculpture class became fully operative.

The following faculty members have had one-man shows:

James Twitty in New York
Pietro Lazzari in New York and Washington
Timothy Corkery in Washington
Richard Lafean in Alexandria

The pre-Christmas sale by the students in the Ceramics Department is becoming a school tradition. Although unadvertised, many of our neighbors in State, Bureau of the Budget, and FDIC come to buy presents; some remain and become students. The sale cleared $608.50 of which 30% was allocated to the purchase of equipment for the Department.

Respectfully submitted,

Alexander Russo

Alexander Russo
Chairman of Faculty

AR/mk

January 7, 1966

To The Board of Trustees
The Corcoran Gallery of Art

The Membership Secretary wishes to submit the following report covering the period October 1 through December 31, 1965.

The census of Membership is as follows:

	October 1, 1965	Raised to	Raised from	New	Reduced to	Reduced from	Dropped	December 31, 1965
Benefactors	5	1	0	0	0	0	0	6
Patrons	6	1	1	0	0	0	1*	5
Donors	15	1	1	0	0	0	0	15
Fellows	99	0	1	0	0	0	0	98
Life	10	0	0	0	0	0	0	10
I & C	83	0	0	3	0	2	1	83
Sustaining	114	1	1	6	0	2	1	118
Subscribing	86	6	0	5	2	7	0	92
Contributing	557	17	6	55	5	18	6	604
Annual Double	1,718	24	8	289	15	22	23	1,993
Annual Single	1,515	0	34	291	29	0	18	1,783
Non-resident	39	0	0	0	0	0	7	32
Honorary	95	0	0	0	0	0	44	51
TOTAL	4,342	51	51	649	51	51	101	4,890

*Deceased

The total Membership has increased by 815 since December 31, 1964.

MEMBERSHIP INCOME DURING THE QUARTER

October	$17,672.00
November	6,963.03
December	6,098.41

TOTAL (Quarter)	$30,733.44
TOTAL (1965)	$65,544.90

MEMBERSHIP EVENTS DURING THE QUARTER

Exhibition Previews

Romare Bearden: Projections
Jack Davis (Washington Artists Series)
Art Rental Gallery (fall selection)
Alfred McAdams (Washington Artists Series)
17th Area Exhibition
Pedro A. Sanjuan (Washington Artists Series)

Concerts

Edmond Rosenfeld, piano (Sunday Afternoon Series)
The Netherlands Chamber Orchestra
Francoise Vetter, cello (Sunday Afternoon Series)
Millicent Tomkins, soprano (Sunday Afternoon Series)
The Abbey Singers & Eden & Tamir, duo pianists
Jonathan Parkes, oboe; Joanna Tousey Parkes, flute; Russell Woollen, piano (Sunday Afternoon Series)

Lectures

Rube Goldberg: A New Career At Eighty
Roger Selby: A Universal Foundation For Art
Marshall Fishwick: Art And Artifacts
Roger Selby: The Christmas Story In Art

Films

En Amerique, French, 1962; An Occurrence At Owl Creek, French, 1962; Daybreak Express; 5 British Sculptors Work & Talk
The Mouse That Roared

Special Events

Artists At Work (The Friends of The Corcoran)
Annual Art Tour (The Women's Committee)
Presentation of Paintings (The Friends of The Corcoran)

MEMBERSHIP MAILINGS DURING THE QUARTER

22,018 Membership Brochures (mass mailing)
625 Jack Davis Announcements
3,791 17th Area Exhibition Invitations
4,121 November Calendar of Events
3,665 European Art Seminar Questionnaires
723 Alfred McAdams Announcements
4,407 December Calendar of Events
4,175 Palissy and Avon Ware Bulletins
4,175 17th Area Exhibition Bulletins
4,175 Gift Membership Announcements
370 Sales Desk Brochures
4,894 Pedro A. Sanjuan Announcements
4,120 Yugoslavia: Contemporary Trends - The Younger Generation Invitations
4,277 January Calendar of Events
4,150 ea. of 2 Magazine Gift Subscription Announcements
Routine Mailings

Respectfully submitted,

Clifton Robert Cummings
Membership Secretary

OPERATION
OF THE
BUDGET

CORCORAN GALLERY OF ART

COMBINED STATEMENT OF RECEIPTS

January 1, 1965 to December 31, 1965

INCOME FROM INVESTMENTS:	TOTAL	GALLERY FUND	CLARK ADDN. MTCE. FUND	ART SCHOOL FUND
Interest on Real Estate Notes	92,252.22	65,991.31	20,005.41	6,255.50
Dividends on Stocks	61,955.66	44,205.48	13,082.32	4,667.86
Gross Income from Investments	154,207.88	110,196.79	33,087.73	10,923.36
Less:				
Accrued Interest on Real Estate Notes	223.13	127.35	95.78	
Service Charges on Real Estate Notes	1,025.48	818.72	183.31	23.45
Supervision Fee	2,195.23	1,550.45	478.25	166.53
Shipping Charges	.75			.75
Total Deductions	3,444.59	2,496.52	757.34	190.73
Net Income From Investments	150,763.29	107,700.27	32,330.39	10,732.63
OTHER INCOME:				
Donations	61,854.19	26,299.01	18,000.00	17,555.18
Membership Contributions	65,544.90	65,544.90		
Sales Desk Receipts	24,262.57	24,262.57		
Commissions - Rental Gallery	13,197.85	13,197.85		
Commissions on Sale of Works of Art	1,579.60	1,579.60		
Sale of Rights and Royalties	596.50	596.50		
Miscellaneous Income	4,358.90	871.38		3,487.52
ART SCHOOL				
Tuitions	220,546.56			
Regular Classes				166,782.35
Saturday Classes				27,052.92
Summer Classes				26,711.29
Locker Rentals	1,279.00			1,279.00
Lab Fees Less Purchases	735.48			735.48
Total Other Income	393,955.55	132,351.81	18,000.00	243.603.74
TOTAL INCOME:	544,718.84	240,052.08	50,330.39	254.336.37
Total Budgeted Expenses	462,335.63	227,131.81	44,953.37	190,250.45
Excess Income Over Expenses	82,383.21	12,920.27	5,377.02	64,085.92
Non-Budget Expenses	45,392.19	18,645.79		26,746.40
	36,991.02	-5,725.52	5,377.02	37,339.52

OPERATION OF THE BUDGET

COMBINED STATEMENT

January 1, 1965 to December 31, 1965

OPERATING EXPENSES		BUDGETARY ALLOWANCE	TOTAL EXPENDED	% OF TOTAL EXPENDED	GALLERY	CLARK	ART SCHOOL
Equipment		7,000.00	7,639.29	109.13	2,056.84	326.35	5,256.10
Exhibitions							
Gross	63,341.25						
Less Income	29,011.80	36,000.00	34,329.45	95.36	34,329.45		
Entertainment and Travel		2,000.00	2,938.40	146.92	2,238.30	223.24	476.86
Insurance - General		2,800.00	1,999.43	71.40	989.35	225.44	784.64
Insurance - Group		4,200.00	4,089.70	97.37	2,010.52	258.81	1,820.37
Membership Activities		10,000.00	10,561.67	105.61	10,561.67		
Operation of the Building		39,400.00	26,924.54	68.33	11,542.38	4,445.66	10,936.50
Professional Fees		900.00	-	-	-	-	-
Postage & Telephone		7,000.00	6,240.92	89.15	4,799.80	101.12	1,340.00
Publicity		4,500.00	3,507.29	77.93	1,536.51	54.95	1,915.83
Purchase of Drawings		1,000.00	1,000.00	100.00	1,000.00		
Purchases for Sales Desk		16,000.00	14,079.86	88.00	14,079.86		
Printing		16,350.00	11,822.62	72.30	8,698.08	1,686.00	1,438.54
Restoration Works of Art		3,000.00	1,018.46	33.94	526.62	491.84	
Restoration of Frames		1,000.00	313.17	31.31	85.00	228.17	
Art Rental Gallery		3,350.00	2,317.82	69.10	2,317.82		
Miscellaneous Expense		1,500.00	1,752.95	116.86	315.45	111.35	1,326.15
Total Operating Expenses		156,000.00	130,535.57	83.67	97,087.65	8,152.93	25,294.99
SALARIES, PENSIONS, ETC.							
Salaries							
Administrative & Staff		119,000.00	114,060.85	95.85	75,784.09	18,241.66	20,035.10
Art School Staff		96,000.00	101,473.92	105.70			101,473.92
Guards & Workmen		88,600.00	90,515.59	102.16	49,129.58	17,296.29	24,089.72
Models		12,000.00	11,611.15	96.76			11,611.15
Total Salaries		315,600.00	317,661.51	100.65	124,913.67	35,537.95	157,209.89
Social Security		10,000.00	9,420.28	94.20	3,861.54	1,226.78	4,331.96
Unemployment Compensation		1,000.00	218.27	21.82	68.95	35.71	113.61
Pensions		4,580.00	4,500.00	98.20	1,200.00		3,300.00
Total Salaries, etc.		331,180.00	331,800.06	100.10	130.044.16	36,800.44	164,955.46
Total Budget Expenses		487,180.00	462,335.63	95.00	227,131.81	44,953.37	190,250.45
Non-Budget Expenses			45,392.19		18,645.79		26,746.40

CORCORAN GALLERY OF ART

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	36,991.02	-5,725.52	5,377.02	37,339.52

OPERATION OF THE BUDGET

COMBINED STATEMENT

January 1, 1965 to December 31, 1965

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Equipment		7,000.00	7,639.29	109.13	2,056.84	326.35	5,256.10
Exhibitions							
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Operation of the Building		39,400.00	26,924.54	68.33	11,542.38	4,445.66	10,936.50
Professional Fees		900.00	-	-	-	-	-
Postage & Telephone		7,000.00	6,240.92	89.15	4,799.80	101.12	1,340.00
Publicity		4,500.00	3,507.29	77.93	1,536.51	54.95	1,915.83
Purchase of Drawings		1,000.00	1,000.00	100.00	1,000.00		
Purchases for Sales Desk		16,000.00	14,079.86	88.00	14,079.86		
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Total Operating Expenses		156,000.00	130,535.57	83.67	97,087.65	8,152.93	25,294.99
SALARIES, PENSIONS, ETC.							
Salaries							
Administrative & Staff		119,000.00	114,060.85	95.85	75,784.09	18,241.66	20,035.10
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Models		12,000.00	11,611.15	96.76			11,611.15
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Total Salaries, etc.		331,180.00	331,800.06	100.10	130,044.16	36,800.44	164,955.46
Total Budget Expenses		487,180.00	462,335.63	95.00	227,131.81	44,953.37	190,250.45
Non-Budget Expenses			45,392.19		18,645.79		26,746.40

DONORS OF WORKS OF ART - 1965

Donor	Work	Value
Atlantica Foundation (through The Women's Committee)	Inez Boulton, Maude Hutchins	$ 125.
Estelle Cheffield Bechhoefer	River Landscape, Wilard Metcalf	250. (est.)
John Henry Berne	My Children, Antoin Refregier	1,000.
	The Letter, Philip Evergood	3,500.
	Tirza, Milton Avery	5,200.
Bertha Gersdorff Carmack	The Bridge, James Henry Moser	100.
Estate of Emily Crane Chadbourne	The Belle Creole, Unidentified	5,000.
Estate of Anna E. Clark	Violin, Nicolo Amati	23,750.
	Violin, Nicolo Amati	15,000.
	Violincello, Nicolo Amati	25,000.
	Viola, Nicolo Amati	18,750.
	Double violin carrying case	100. (est.)
	Violincello carrying case	75. (est.)
	Viola carrying case	75. (est.)
	Bow	200. (est.)
The Friends of the Corcoran	Infant on Alter, Stanley D. Edwards	400.
	Ramapo Sky, Richard Pousette-Dart	6,000.
	The Cardinal Sanctuary, Richard Anuszkiewicz	3,500.
	The Window, Balcomb Greene	3,000.
	The Birthday, Walter Murch	3,500.
	The Temple, Guy Palozzola	1,250.
	Signs, Robert Remsen Wickrey	6,500.
	Perusal, Thomas Yerxa	1,250.
	The Red Blouse, Jacob Kainen	450.
	Indian Composition, George L. K. Morris	1,200.
	Oracle, Keith Martin	250.
Frank B. Hand, Jr.	Runaway Train, Norman Rockwell	6,500.
Mildred Marshall Hayward	Fawn, Elie Nadelman	15,000.
Robert M. Hinckley	Stag in the Adirondacks, Thomas Hewes Hinckley	2,500.

DONORS OF WORKS OF ART - 1965 (cont.)

Donor	Work	Value
Katherine McCook Knox	Portrait of a Young Gentleman, Sharples	$ 5,000. (est.)
Karl F. Rodgers	Match-Me-If-You-Can, E. Ambrose Webster	3,000.
	Banana Tree, E. Ambrose Webster	2,500.
Emily C. Smith	Mrs. Leonard W. Volk & Daughter, Honore, George P. A. Healy	350.
Clyde C. Trees	Commemoration of the Statehood of Alaska & Hawaii	--
	TOTAL	$160.275.

*exclusive of gifts to the Membership Program

DONORS OF MONEY - 1965*

Donor	Purpose	Amount
Franz Bader, Inc.	17th Area Exhibition Prize Fund	$ 100.00
Bernice West Beyers	Restoration of Telemachus and Calypso & Cupid Stung by a Bee	1,000.00
Estate of Anna E. Clark	Endowment Fund (insurance & repairs to Clark Instruments)	25,000.00
Huguette Marcelle Clark	Clark Wing	6,000.00
	Clark Wing	6,000.00
The Ford Foundation	Art School Fund (tuition grant)	5,000.00
Garfinkels, Inc.	17th Area Exhibition Prize Fund	25.00
Charles C. Glover, Jr.	Council Luncheon	241.15
Katherine Morris Hall	Clark Wing	2,776.17
G. E. Hamilton, Jr.	Donation	246.51
	Donation	176.42
Theodore Herz	Photographing Bayre Bronzes	1,000.00
	Gallery Fund	2,500.00
Anna Hyatt Huntington	17th Area Exhibition Prize Fund	100.00
Grace Holladay Hyatt	Art School (scholarship fund)	30.00
	Art School (scholarship fund)	30.00
David Lloyd Kreeger	Dorra lecture	500.00
	Kreeger Catalogue	3,201.50
	Purchase Fund	2,000.00
Elizabeth R. Marcus	Purchase Works of Art	50.00
Eugene & Agnes E. Meyer Foundation	Art School (metal sculpture studio)	4,750.00
Richard F. Miller	Purchase Works of Art	50.00
George L. K. Morris	Color plates for catalogue	1,000.00

DONORS OF MONEY - 1965 (cont.)

Donor	Purpose	Amount
Katherine Clark Morris	Clark Wing	$ 5,000.00
George F. Muth Co., Inc.	17th Area Exhibition Prize Fund	100.00
Mary Marvin Breckinridge	Art School (photo lab)	4,957.68
	Art School (photo lab - cameras, lights & related equipment)	500.00
Vivian Potamkin	Hassam Exhibition Catalogues	500.00
Edward J. Ronsheim, Jr.	Art School (prize fund)	25.00
John T. Sapienza	Donation (unrestricted)	25.00
A. O. Van Wyen	Donation (unrestricted)	10.00
Washington Fund (Riggs Bank)	Donation (unrestricted)	50.00
Kurt Wiener (for H. K. Press)	Renovation of building re: Edith Halpert	1,000.00
Hermann W. Williams, Jr.	Donation	500.00
Katherine Culver Williams	Clark Wing	1,000.00
Orme Wilson	Purchase Fund	1,040.00
Clement & Sophie Zion Winston	Art School (Rose Zion Memorial Award)	25.00
The Women's Committee of The Corcoran Gallery of Art	Art School (library staff)	2,500.00
	Art School (library books)	400.00
	Gallery Fund (Education Dept.)	12,000.00
	Donation (cost of 4 color slides)	50.00
	Education Dept. (reproductions)	1,251.00
	Art School (printmaking dept.)	200.00
	Art School (scholarship)	570.00
David E. Zion	Art School (Rose Zion Memorial Award)	25.00
	TOTAL	$93,505.43

FOUR STAR BOND
SOUTHWORTH CO. U.S.A.

DONORS OF GIFTS OTHER THAN MONEY OR WORKS OF ART - 1965

Donor	Gift	Value
Atlantica Foundation (through The Women's Committee)	70 volumes of books and portfolios	$ 450.00
	TOTAL	$ 450.00

DONATIONS 1965 - exclusive of Membership

Works of Art	$160,275.00
Money	93,505.43
Gifts	450.00
TOTAL	$254,230.43

The Corcoran Gallery of Art

Washington, D. C. 20006

CORCORAN THOM, JR.
TREASURER

FRANK D. PARULSKI
ASSISTANT TREASURER

January 31, 1966

The Board of Trustees
The Corcoran Gallery of Art
Washington, D. C.

Gentlemen:

As Treasurer of The Corcoran Gallery of Art, I have filed a detailed report with the Director, covering the financial transactions for the calendar year 1965. I wish to point out certain highlights of my report:

On December 31, 1965, the book value of the investments of The Gallery aggregated $3,015,971.16, an increase of $127,113.14 during the year. It will be of interest to the Board, that in the latter part of November the securities were valued at their market prices and showed a market value of just over $4,000,000.00. Income from investments amounted to $166,914.18, an increase of $10,200.39 for the year, with a yield of 5.44% on book value. At the end of the year, cash available for expenses amounted to $94,235.58.

During the calendar year 1965 there have been increases in the Endowment Funds as follows:

	ENDOWMENT	CLARK ADD MTCE.FUND	ART SCHOOL FUND	ANNA E. CLARK FUND	W.A. CLARK FUND	TOTAL
Donations	25,100.00	2,776.17				27,876.17
Sale of Rights	107.96					107.96
Profit on Sale of Stock	24,716.32	6,867.62	9,567.54	11,550.23	10,828.46	63,530.17
Temporary Loan	29,000.00	13,000.00				42,000.00
TOTAL	78,924.88	22,643.79	9,567.54	11,550.23	10,828.46	133,514.30
Less: Reserve of Pfd. Stock	-6,401.16					-6,401.16
	75,523.12					127,113.14

For your information, there is attached a summary of transactions in the Endowment Funds of The Gallery since the last meeting of the Board.

The operating income of The Gallery for the year 1965 amounted to $544,718.84, an excess of $82,382.22 over total budget expenses of $462,336.63. The budget expended amounted to 95%. There were non-budgeted expenditures of $45,392.19, so that total income exceeded total expenditures of $35,991.03. There are no outstanding obligations of The Gallery except current bills for ordinary expenses.

Respectfully submitted,

Corcoran Thom Jr.

Treasurer

Attachment

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

Director
The Corcoran Gallery of Art
Washington, D.C.

Dear Mr. Williams:

The Supervisor of Extension Services wishes to submit the following report covering the period from October 1 through December 31, 1965.

1. MEMBERSHIP

Income	1/10 - 12/31/65	$30,733.44	
	1/10 - 12/31/64	29,073.16	Increase: $1,660.28
Total Income	1/1 --12/31/65	$65,544.90	
	1/1 - 12/31/64	63,095.16	Increase: $2,449.74
Total Membership	12/31/65	4890	
	12/31/64	4075	Increase: 815

A detailed report prepared by the Membership Secretary is attached.

It might be interesting to note that total Membership in the Association of The Corcoran Gallery of Art in five years has gone from 2045 to 4890 and Membership income from $15,979.50 on December 31, 1960, to $65,544.90.

2. SALES DESK

Gross Income	1965	1964
October	$2,085.77	$3,274.63
November	3,206.85	3,207.85
December	4,072.48	4,251.85
	$9,365.10	$10,734.33

Decrease: $1,369.23

Total Income	1965	1964
	$27.724	$28,456.79

Decrease: $731.86

The slight decrease in gross income at the Sales Desk can be attributed to the fact that in 1964 we had a major exhibition: Contemporary Japanese Painting which attracted large crowds whereas our major international exhibition for the 1965-66 season did not open until January 1966.

3. SALES FROM CONTEMPORARY EXHIBITIONS

In the Washington Artists Series, Jack Davis' exhibition did not produce any sales. There were two sales from the Alfred McAdams exhibition for a total of $650.00 and three sales from the Pedro A. SanJuan show totaling $75.00. 26 works were sold in the 17th Area Exhibition for a total of $2,071.05.

4. PUBLICITY

Major exhibitions such as the Romare Bearden Exhibition and the 17th Area Exhibition received maximum publicity in all three local papers. The Bearden exhibition was favorably reviewed in the Daily News on October 1 and in the Sunday Star on October 3rd. The latter also carried an interview with the artist.

From the time the works for the 17th Area Exhibition were received at the Gallery, through the jurying process and before and after the opening, there was almost continuous coverage by the press and television.

Exhibitions in the Washington Artists Series were reviewed by the local art press with special coverage given to the works of Pedro A. Sanjuan. A color story on the artist appeared in the Washington Post on December 13th and illustrated feature stories in the Sunday Star on December 12th as well as in the Daily News Record (a Fairchild Publication) on January 5th.

Two concerts had the most favorable response from reviewers. They were the Edmond Rosenfield piano recital on October 4th and the Netherlands Chamber Orchestra on October 8th.

The Fall opening of the Art Rental Gallery was covered by an illustrated feature in the October 24th issue of the Washington Post and a three page color story in the Sunday Magazine of the December 5th issue of the Star.

Much attention was given to activities by the Friends of the Corcoran after the opening event of the Season. The dinner and "Evening with the Artists" was cobered with pictures in both papers on October 5th. The acquisition of six contemporary works by the Gallery through the Friends was mentioned in an illustrated feature in the Washington Post on December 1st.

The Annual Art Tour, organized by the Corcoran's Women's Committee elicited a color story in the October 17th Sunday Star and picture articles in the Post and the Star onOctober 25th.

5. ART RENTAL SERVICE

	October	November	December
Rental Fees	$667.00	$1124.00	$1898.00
Commissions	2.50	73.50	50.00
Overdue Charges	4.00		4.00
	$673.50	$1197.50	$ 1952.00

Income:	10/1 - 12/31/65	$3823.00	
	10/1 - 12/31/64	3118.00	
			Increase: $705.00
Total Income:	1/1 - 12/31/65	$12,818.50	
		9,289.00	
			Increase: $2529.50

6. ATTENDANCE

	1965	1964
October	12,172	12,682
November	11,648	12,234
December	10,058	10,731
		Decrease: 1,769

Tto

Total Attendance:	1/1 - 12/31/65	170,448
	1/1 - 12/31/64	144,767
		Increase 25,681

Respectfully submitted,

Inga W. Heck
Supervisor,
Extension Services

January 31, 1966

Director
The Corcoran Gallery of Art
Washington, D. C. 20006

Dear Mr. Williams:

The Curator begs to submit the following report covering the period of October 1st through December 31st, 1965:

PUBLICATIONS

The Washington Artists Series: each with 4 pages, one illustration, as follows: Jack Davis, in an edition of 2000 at the cost of $186.00 (HK Press); Alfred McAdams, in an edition of 2000 at the cost of $186.00 (HK Press); Pedro San Juan, in an edition of 4500 at the cost of $301.00 (George King). These were distributed free of charge.

Palissy and Avon Wares in the W.A. Clark Collection, The Corcoran Gallery of Art Bulletin, Vol. 15, No. 2, October 1965, 12 pages, 8 illustrations. This was printed in an edition of 5500 at the cost of $1534.00 by the HK Press. Copies 50¢ each.

The 17th Area Exhibition, The Corcoran Gallery of Art Bulletin, Vol. 15, No. 3, November 1965, 13 pages, 6 illustrations. This was printed in an edition of 6500 at the cost of $1765.00 by the HK Press. Copies 50¢ each.

The Corcoran School of Art 1966/67, 8-page brochure with school calendar, printed in an edition of 3000 at the cost of $466.00 by Stephenson Lithograph.

Calendar for 1966, 13 pages, 13 illustrations, printed in an edition of 1500 at the cost of $800.00 by George King. Copies $1.00 each.

CONSERVATION

The following works of art are undergoing restoration:

(1) The nineteenth century mahogany cabinet in the Clark Collection (26.733), in the workshop of J.W. Berry and Son, Baltimore.
(2) The broken links of the chain on The Greek Slave by Hiram Powers, undergoing repair by Geoffrey M. Lemmer.
(3) The Jean Mari De Deban harpsichord in the Clark Collection (26.737), in the shop of Mr. Scott Odell.

CONSERVATION, cont.

Frames: the restoration of 60 frames has been undertaken by Mr. Ross Wheat, to be completed during the next quarter.

In addition to routine work on the paintings in the collection, reported in the next section, Mr. Russell Quandt, restorer, has been continuing the cleaning and restoration of Rembrandt Peale's Washington Before Yorktown, a major task which he expects to complete in the next quarter.

CONSERVATION REPORT SUBMITTED BY MR. RUSSELL QUANDT, RESTORER, FOURTH QUARTER, 1965:

Rembrandt Peale, Washington Before Yorktown

Cleaning continued; preparations begun on special table for lining painting.	97 hrs. 15 mins.
(Assistants' time: Mr. Lemmer 118 hrs., Mrs. Wolpow 58 hrs.)	

Thomas Sully, William B. Wood as "Charles de Moor"

Surface cleaned and varnished. (Mrs. Wolpow, 6 hrs.)	

Albert Bierstadt, The Last of the Buffalo

Repaired the puncture.	4 hrs.

Frederick E. Church, Niagara Falls

	2 hrs.
Surface cleaned; inpainting adjusted; varnished.	4 hrs.

Robert Henri, Portrait of John Sloan

Examined upon return from loan. Surface cleaned, varnished.	1 hr.

Thomas Birch, View on the Delaware Near Philadelphia

Examination.	1 hr.

Thomas Downing, painting on loan from Mr. Younger

Local cleaning to remove rub on uncovered fabric	20 mins.

total time spent for quarter:	109 hrs.35 mins.
time still due the Gallery in 1965:	24 days $1\frac{1}{2}$ hrs.

DISPOSAL OF SURPLUS WORKS OF ART

(1) a. No sales of paintings on consignment with Hirschl and Adler Galleries, New York, have been reported (see Curator's Report, April 1964, p. 2 (2)).

b. Six tapestries have been sold to Hirschl and Adler for the sum of $5000.00 (this sum to be subtracted from the price of the Robert Feke, Simon Pease, which the Gallery is purchasing):

38.45	Child and Blue Macaw - Gobelin	Gift of Annie May Hegeman
38.46	Child and Watering Can - Gobelin	" " " " "
44.17	Triumph of Antony and Cleopatra, probably by Jerome LeClerc	Purchased from estate of Mildred F. Wallace
44.13	Fidelitas by Lucas Van Schoor	
44.14	Magnificentia " " "	
44.16	Europa " " "	

(2) No further sales of paintings on consignment with Victor Spark, New York, have been reported (see Curator's Report, April 1964, p. 2 (3) and March 31, 1965, p. 2 (3)).

(3) No further sales of tapestries remaining on consignment with French and Company, New York, have been reported (see Curator's Report, April 1964, p. 3 (5)).

(4) No sales of oil sketches by Paul Wayland Bartlett on consignment with the Babcock Galleries, New York, have been reported (see Curator's Report, September 1965, p. 3 (4)).

(5) The Wood-Gatherers by Corot which has been authorized to be sold by the Committee on Works of Art has been sent on approval to the Norton Simon Foundation, Fullerton, California. We are awaiting an offer from the Norton Simon Foundation.

(6) The Hamlet on the Seine near Vernon by Charles F. Daubigny was authorized to be sold by the Committee on Works of Art. Mr. David Lloyd Kreeger and the following dealers have been asked to make an offer on the painting: Julius Bohler, Munich; Victor Spark and Robert Osborne, New York; Ruth Hatfield, Los Angeles. Hirschl and Adler, New York, have submitted an offer of $2000.

(7) Julius Bohler, Munich, and Robert Osborne and Victor Spark, New York, have been asked to submit offers on the following works in the collection:

DISPOSAL OF SURPLUS WORKS OF ART, cont.

(7)

Gaetano Chierici, Fun and Fright (75.11)
Frederick H. Kaemmerer, Beach at Scheveningen (75.3)
Ludwig Knaus, Forester at Home (86.6)
Jean Georges Vibert, The Schism (89.5)
Felix Ziem, Constantinople from the Golden Horn (75.2)
Charles F. Daubigny, Landscape, Distant Village (19.7)
Theodule A. Ribot, Woman Seated (29.6)
Gustave Loiseau, Flood, Environs of Nantes (11.9)

PERSONNEL

Mr. James Harithas was appointed to the position of Curator, effective October 1, 1965.

Mrs. Ralph E. Phillips, formerly Curator, was appointed to the position of Research Curator, effective October 1, 1965.

Mrs. Helen Philipsborn, Secretary to the Director, resigned as of October 15, 1965, and was replaced by William T. Kennedy as of October 22, 1965.

Miss Alexandra Manly, Assistant in the Art Rental Gallery, resigned as of December 17, 1965, and was replaced by Mrs. Fredrick Peck (Ann Holsberry), formerly Assistant at the Sales Desk.

Mrs. Robert Flexner replaced Mrs. Peck as Assistant at the Sales Desk as of November 30, 1965.

Respectfully submitted,

James Harithas

James Harithas
Curator

December 31, 1965

REGISTRAR'S REPORT

The Registrar submits the following report covering routine business for the period October 1 to December 31, 1965.

ACCESSIONS

Paintings:

Richard Anuszkiewicz	The Cardinal Sanctuary, liquitex (65.18.1) Gift of the Estate of Roy C. Markus through The Friends of the Corcoran Value: $3,500
Milton Avery	Tirza, oil (65.41.1) Gift of John Henry Berne Value: $5,200
Gene Davis	Blueprint for Riveters, acrylic (65.40) Acquisition through exchange with the artist of 65.2, Legato in Red for the above W.A. Clark Fund Value: $500
Philip Evergood	The Letter, oil (65.41.2) Gift of John Henry Berne Value: $3,500
Robert Feke	Simon Pease, oil (65.35) 1/8 of purchase cost from the following: Anna E. Clark Fund, $5,000 W. A. Clark Fund, $5,000 Reserve for Purchase of Works of Art, $5,000 $5,000 from exchange of the following six tapestries with the dealers: Fidelitas, 44.13 Magnificentia, 44.14 Psyche's Sisters, 36.9 The Toilet of Psyche, 36.10 Triumph of Anthony and Cleopatra, 44.17 Europa, 44.16 Balance due: $20,000 Price: $40,000
Balcomb Greene	The Window, oil (65.18.2) Gift of the Estate of Roy C. Markus through The Friends of the Corcoran Value: $3,000
George Peter Alexander Healy	Mrs. Leonard W. Volk and Daughter Honore, oil (65.19) Gift of Emily C. Smith Value: $350
Jacob Kainen	The Red Blouse, oil (65.20) Gift of The Friends of the Corcoran Value: $450

Howard Mehring	Cadmium Groove, acrylic (65.34) Purchase: Director's Discretionary Fund ($60), 17th Area Exhibition Painting Prize ($60), and Corcoran Gallery of Art Prize ($500) Value: $620
Willard Metcalf	River Landscape, oil (65.29) Gift: Estelle Cheffield Bechhoefer Value: $250 (estimated)
George L. K. Morris	Indian Composition, oil (65.21) Gift of The Friends of the Corcoran Value: $1,200
Walter Murch	The Birthday, oil (65.18.3) Gift of the Estate of Roy C. Markus through The Friends of the Corcoran Value: $3,500
Guy Palazzola	The Temple, oil (65.18.4) Gift of the Estate of Roy C. Markus through the Friends of the Corcoran Value: $1,250
Antoin Refregier	My Children, oil (65.41.3) Gift of John Henry Berne Value: $1,000
Norman Rockwell	Runaway Train, oil (65.30) Gift of Frank B. Hand, Jr. Value: $6,500
Unidentified Artist	The Belle Creole at New Orleans, oil (65.22) Gift of the Estate of Emily Crane Chadbourne Value: $5,000
Robert Remsen Vickrey	Signs, tempera (65.18.5) Gift of the Estate of Roy C. Markus through The Friends of the Corcoran Value: $6,500
William Walton	Eclipse, polymer (65.23) Purchase: Gallery Fund Price: $500
E. Ambrose Webster	Banana Tree, oil (65.17.2) Gift of Karl F. Rodgers Value: $2,500
E. Ambrose Webster	Match-Me-If-You-Can, oil (65.17.1) Gift of Karl F. Rodgers Value: $3,000
Thomas Yerxa	Perusal, oil (65.18.6) Gift of the Estate of Roy C. Markus through The Friends of the Corcoran Value: $1,250

ACCESSIONS, cont.

Watercolors:

James Henry Moser	The Bridge (65.24) Gift of Bertha Gersdorff Carmack Value: $100 (estimated)

Drawings:

Edwin Dickinson	Nude Figure, pencil (65.33) Purchase: Director's Discretionary Fund Price: $270
Charles Dana Gibson	His Grandaughter Discovers that He Knows the Star-Spangled Banner, ink (65.28.1) Gift of The Honorable Orme Wilson Value: $360
Charles Dana Gibson	The New Hat, ink (65.28.2) Gift of the Honorable Orme Wilson Value: $400
Charles Dana Gibson	Uncle Sam Shielding France from Germania, ink (65.28.3) Gift of the Honorable Orme Wilson Value: $280
Keith Martin	Oracle, pastel crayon (65.27) Gift of The Friends of the Corcoran Value: $250
A Member of the Sharples Family	Portrait of a Young Gentleman, pastel (65.31) Gift of Katharine McCook Knox Value: $5,000

Prints:

Edwin Dickinson	Mamie Noones, drypoint (65.32) Purchase: Director's Discretionary Fund Price: $270
Carol Summers	Fossombrone, woodcut (65.16) Purchase: Mary E. Maxwell Fund Price: $127.50

Sculpture:

Maude Hutchins	Inez Boulton, bronze (65.25) Gift of The Atlantica Foundation through the Women's Committee Value: $125
Elie Nadelman	Fawn, bronze (65.26) Gift of Mildred Hayward Value: $15,000

ACCESSIONS, cont.

Musical Instruments:

Nicolo Amati	Violin, maple and spruce woods (65.36) Value: $23,750 Bequest of Anna E. Clark
Nicolo Amati	Violin, maple wood (65.37) Value: $15,000 Bequest of Anna E. Clark
Nicolo Amati	Violincello, maple and spruce woods (65.38) Value: $25,000 Bequest of Anna E. Clark
Nicolo Amati	Viola, maple and spruce woods (65.39) Value: $18,750 Bequest of Anna E. Clark
	Also: viola carrying case, estimated value $75 Violincello carrying case, estimated value $75 Double violin carrying case, estimated value $100 One Bow, estimated value $200 Bequest of Anna E. Clark

LOANS OUT

	Insurance Value
J.W. Berry and Son, Baltimore, Maryland March 17, 1965 - for restoration Clark Collection Cabinet, accession no. 26.773	$ 500
American Federation of Arts, New York, New York Circulating tour of 29th Biennial Paintings, through September 1966 Stanley D. Edwards: Infant on Altar	400
U.S. State Department, Washington, D.C. August 15, 1965: for one year, subject to recall	
Robert Salmon: Harbor Scene	4,500
Charles Bird King: John Calhoun	5,000
Thomas Sully: James Madison	5,000
George Peter Alexander Healy: Thomas Jefferson	5,000
Sioux City Art Center, Sioux City, Iowa September 15-October 10, 1965 Traveling Exhibition: Nineteenth Century American Landscape Drawings	2,525

LOANS OUT, continued

	$
National Gallery of Art, Washington, D.C.	
September 18 - October 31, 1965	
John Singleton Copley: Mrs. Daniel Sargent on indefinite loan to The Corcoran Gallery from Mrs. Thomas R. Symington, New York City	30,000
The Jewish Museum, New York, New York	
September 27 - October 31, 1965	
Larry Rivers: Self-Figure	4,000
Currier Gallery of Art, Manchester, New Hampshire	
September 28 - October 31, 1965	
Traveling Exhibition: Childe Hassam Retrospective	800,000
Southwest Texas State College, San Marcos, Texas	
October 1 - 31, 1965	
Traveling Exhibition: Lithographs by George Biddle	720
Mr. Clark Gates Diamond	
October 5, 1965 - for an indefinite period	
Edmund Charles Tarbell, Josephine Knitting	4,000
Fine Arts Gallery of San Diego, California	
October 11 - November 14, 1965	
Walter Stuempfig, Two Houses	1,200
Sheldon Memorial Art Gallery, University of Nebraska, Lincoln, Nebraska	
October 12-November 7, 1965	
Robert Henri: John Sloan	20,000
Whitney Museum of American Art, New York, New York	
October 20-November 28, 1965	
Edwin Dickinson: Still Life with Microscope	5,000
Museum of Art, Carnegie Institute, Pittsburgh, Penna.	
October 22 - November 28, 1965	
James David Smillie: The Cliffs of Normandy	2,000
Cerritos College, Norwalk, California	
November 1-30, 1965	
Traveling Exhibition: Nineteenth Century American Landscape Drawings	2,525
Babcock Galleries, New York, New York	
November 2-27, 1965	
~~Traveling~~	
E. Ambrose Webster: Match-Me-If-You-Can	3,000
American Academy of Arts and Letters, New York, New York	
November 5, 1965 - January 9, 1966	
Rico Lebrun: Night Figures #2	8,000

LOANS OUT, continued

	$
Texas Union, University of Texas, Austin, Texas November 7-28, 1965 Traveling Exhibition: American Figure Drawings	2,050
Metropolitan Museum of Art, New York, New York November 11, 1965 - January 2, 1966 John Singleton Copley: Mrs. Daniel Sargent	30,000
Detroit Institute of Arts, Detroit, Michigan November 14, 1965 - January 16, 1966 Traveling Exhibition: Contemporary Japanese Painting	37,135
Gallery of Modern Art, New York, New York November 16-December 19, 1965 Traveling Exhibition: Childe Hassam Retrospective	800,000
Childe Hassam: 24 lithographs and etchings to be exhibited with Retrospective.	1,080
Lycoming College, Williamsport, Penna. December 1-31, 1965 Traveling Exhibition: Lithographs by George Biddle	720
National Collection of Fine Arts, Washington, D.C. December 1, 1965 - January 16, 1966 Hugo Robus: Woman Combing Her Hair	10,000
Art Museum, University of Texas, Austin, Texas December 12, 1965 - January 30, 1966 George Inness: Hillside at Etretat	17,500
Stanford University Art Gallery, Stanford, California December 15, 1965 - January 15, 1966 Traveling Exhibition: American Figure Drawings	2,050
Traveling Exhibition: Nineteenth Century American Landscape Drawings	2,525

LOANS IN

* - denotes Special Exhibition, with dates.

* Romare Bearden - Projections October 1-31, 1965	5 collages and 22 photostats by the artist.
* Seventeenth Area Exhibition November 12-December 19, 1965	46 paintings, 49 sculptures, 33 prints, 21 drawings and 21 ceramics. See catalogue for list of works included.
* Jack Davis October 5-31, 1965	13 oils by the artist. See catalogue for list of works included.
* Alfred McAdams November 9-December 5, 1965	10 oils, 4 gouaches, and 4 drawings by the artist. See catalogue for list of works included.
* Pedro A. San Juan December 14,1965 - January 9, 1966	12 sculptures and 6 hand-colored lithographs by the artist.

LOANS IN, continued

David Park	18 oils, 4 temperas and 4 gouaches on loan from the estate of the artist.
Elvis Presley, by Andy Warhol	The Henri Gallery, Alexandria, Virginia
Portrait of John Singer Sargent, attributed to William Merritt Chase	Mr. Leland Fikes, Dallas, Texas.
110 posters	Mrs. John Shepard Bartlett of Washington,D.C.
Nymphaeum by George Cohen	Mr. and Mrs. David Lloyd Kreeger, Washington,D.C.
Blue France by Thomas Downing	Mr. E. David Harrison, Washington,D.C.
Corfu, by Thomas Downing	The Artist.

Picture of the Month

October	Personnages by Louis Valtat, oil, lent by Mr. and Mrs. Seymour J. Rhbin, Washington,D.C.
November	Not Too Far from the Yew Tree, by Clay Hagewood, oil, lent byMr.Harry Lowe, Washington,D.C.
December	The Trio, by Charles Dana Gibson, ink drawing, lent by Dr. and Mrs. John T. Hack, Washington,D.C.

PHOTOGRAPHIC REPORT

Transparencies of works in the collection are no longer available for sale; control of color reproductions will be kept by rental of transparencies only. The following transparencies were made this quarter:

George Peter Alexander Healy:	Abraham Lincoln
Albert Bierstadt:	Mount Corcoran
Winslow Homer:	Hudson River Logging
Benjamin Franklin Reinhardt:	The Emigrant Train Bedding Down For the Night
Severin Roesen:	Still Life, Flowers and Fruit
George Peter Alexander Healy:	James Madison

The Amatos have made 2 negatives and 67 prints for the Sales Desk; and 71 negatives and 370 prints for the Gallery. Of the latter, 40 negatives and 249 prints were for the Past and Present Exhibition.

CLAIMS AGAINST OUR FINE ARTS INSURANCE

OLD CLAIMS:

(1) Private World of John Singer Sargent:
(a) Damage sustained by frame of Graveyard in the Tyrol on return shipment. Claim settled October 18, 1965 at the cost of $65.00 for the repair of the frame.

(b) Damage sustained by frame of An Interior in Venice during return shipment. Claimpending statement of repair costs.

(2) 29th Biennial of Contemporary American Painting:
(a) No changes reported from the insurance company in the settlement of claims on damaged works resulting from vandalism. (See report under OLD CLAIMS, second quarter 1965)
(b) Damage to Star Grass by Robert Rauschenberg, owned and lent by Mr. and Mrs. Gilbert Hahn, Jr., of Washington, D.C. No claim placed by the owners after examination of the painting by the artist.

(3) Collection:
Damage sustained by Cliffs of Normandy by James David Smillie while the painting was being crated for shipment. Claim settled November 2, 1965 at the cost of $25.00 for repair by Russell J. Quandt.

(4) Childe Hassam Retrospective Exhibition:
Damage sustained by Still Life,Fruits by Childe Hassam on September 22 while in transit from the Boston Museum of Fine Arts to the Currier (New Hampshire) Gallery of Art; Restoration done by Edmund de Beaumont of The Worcester (Massachusetts) Art Museum in October 1965. Settlement of claim pending payment of his fees and transportation costs by insurance company.

NEW CLAIMS:

There were no new claims against our fine arts insurance during this quarter.

Respectfully submitted,

Ellen C. Gross

Ellen C. Gross
Registrar

January 1, 1966

DEPARTMENT OF EDUCATION QUARTERLY REPORT

Curator
Corcoran Gallery of Art
Washington, D.C.

The Curator of Education herewith submits the following report covering the period October 1st - December 31st.

I. Docent Program

The Washington Service Guild has expressed an interest in the Corcoran's education program and presently is considering offering us a limited number of volunteer docents. Consequently, this department is surveying the current 30 volunteer docents via a questionnaire to see how much additional time they might devote to the educational program. It is the Curator's belief that more docent hours are needed to further promote and expand our program of school and public tours. Once our docents have responded to the questionnaire, efforts will be made to reorganize the tasks and assignment of tasks to better suit our needs.

II. Tour Statistics

We have given a total number of 121 tours (3380 people) from October 5th to December 17th, 1965. This is slightly less than the number for the same period last year, 127 tours (3418 people). Our school program, however, is already filling up at such a fast rate for 1966 that we expect to exceed last year's figure for the next quarter.

III. Junior Museum

The Committee on Works of Art has approved of the project for a Junior Museum to be established in Gallery 50 with the stipulation that the initial and operational cost for the first year, of $1,000.00, be provided by the Women's Committee. At the January 25th meeting of the Women's Committee the topic will be discussed and hopefully the Junior Museum program will be in operation sometime in the spring of 1966. The program will represent an invaluable and important stride forward in our educational facilities.

IV. New Lectures

It has been the concern of the Department of Education to consider new ways of increasing the value and significance of the Gallery by expanding the educational program for members and the general public. During the month of December, a special Sunday lecture on the Christmas story in art was given for the membership. While attendance was small, enthusiasm has been shown by several complimentary letters. Another lecture on the Easter events in art is planned. This will be given more publicity and will be open to the general public.

V. Future Projects

More and different ways of disseminating public information regarding art will be investigated in the future. Such methods as information sheets on works on display in the collection and the improvement of the present lectour will be considered.

It is the Curator's hope that as soon as sufficient volunteer docents are recruited and trained, steps might be taken to offer a picture of the week/or month talk, as well as, a general tour of the Corcoran.

Sincerely,

Roger L. Selby

Roger L. Selby
Curator of Education

RLS/af

MINUTES OF THE MEETING OF THE

COMMITTEE ON WORKS OF ART AND THE ART SCHOOL

December 23, 1965

With the concurrence of the following members of the Committee on Works of Art, Messrs. Hamilton, Gray and Wilson, the offer of the unrestricted gift of the following three paintings made by Mr. John Henry Berne was accepted.

1. Antoin Refregier, My Children, valued at $1,000.
2. Philip Evergood, The Letter, valued at $3,500.
3. Milton Avery, Tirza, valued at $5,200.

Respectfully submitted,

Secretary

David E. Finley D.E.F.

O.W.

Charles C. Glover, Jr. C.C.G., Jr.

Thomas Gray G.G.

J.H.H. (Mrs.)

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The Corcoran Gallery of Art

Washington, D.C. 20006

HERMANN WARNER WILLIAMS, JR.
DIRECTOR AND SECRETARY

January 25, 1966

METROPOLITAN 8-3211

The Board of Trustees
The Corcoran Gallery of Art
Washington, D. C.

Gentlemen:

The Committee on the Building & Grounds begs to submit the following report covering the period October 1 through December 31, 1965.

The welding equipment for the Sculpture Department was installed in the basement of the School (gallery 2). A concrete floor was poured, and the additional electrical power lines were installed.

The maintenance staff also completed installation of homosote panels in the basement hall areas of the School. These panels will facilitate the hanging of student work without damage to painted walls.

During the Thanksgiving and Christmas recess periods, extensive cleanup, rewaxing, etc., of all classrooms was accomplished.

The Clark Wing Stairway elevator was repainted.

The Atrium floors were completely cleaned, resealed and waxed. The usual duties were performed in connection with the five special exhibitions mounted during this period.

The air-conditioning survey of the building, authorized by the Board, has not been completed during this period. While a preliminary report has been submitted by the engineers, Frank J. Sullivan Associates, additional information is needed.

Einor Gomo, was promoted on December 1, from Shop Foreman to Superintendent.

January 25, 1966

A preliminary estimate for painting the main stairwell has been given at $5,000-$10,000. No firms have been contacted on this project to date. The above estimate has been obtained in consultation with the Building Superintendent, the Comptroller, and the Assistant Director.

Respectfully submitted,

Gordon Gray

Gordon Gray

Frederick M. Bradley

Mrs. Katherine Hall

FMB/skh